

Appendix D

2007 CAPS Calendar of Events

Month/year	CPHST	NSC	NCC	Regional Level	State Level
January 2007	Analytical Hierarchy Process begins for 2008 pests		Meet to set CY 2008 National Survey priorities and funding	CY 2006 Cooperative Agreements signed and sent to States (pending allocation notification)	State activities proceed according to the approved work plan for current survey year
February 2007	National Pest Lists developed from AHP ----- Revisions to Oak Commodity Survey References and Guidelines made after 3 week comment period and returned to NSC for posting on NAPIS restricted web site	Oak Commodity Survey References and Guidelines are posted on NAPIS restricted website for 3 week comment period ----- Meeting with RSC to finalize National Guidelines for CY2008		Submit current year CAPS Agreement allocation by State to NSC ----- Meeting with NSC to finalize National Guidelines for CY2008	
March 2007		Final Oak Commodity Survey References and Guidelines are posted on NAPIS restricted website			By March 31: <ul style="list-style-type: none"> • CY2006 Data due into NAPIS • CY2006 Annual Accomplishment Report due • CY2006 SF269 Final Request for Funds due • CY2006 SF270 Annual Financial Status Report due
April 2007		Send 2008 National CAPS Guidelines to Regions		Send National Guidelines along with Regional administrative instructions to States	
May 2007					
June 2007					
July 2007			Meet to review 2006 survey data and to review 2008 National Survey initiatives.		
August 2007					Program Work and Financial Plans for FY08 are prepared at the State level by each SSC based on each State's needs and reviewed with the PSS. The proposal is then forwarded to the RSC by August 15th
September 2007		RSC and NSC review States' proposed 2008 "discretionary surveys" for alignment with the CAPS mission. RSC will notify States which proposals will not be approved without further explanation		RSC and NSC review States' proposed 2008 "discretionary surveys" for alignment with the CAPS mission. RSC will notify States which proposals will not be approved without further explanation	
October 2007					Final Revisions to 2008 Survey Work and

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					Financial Plans due in Regions by October 15
November 2007			Meets to discuss future commodity based survey efforts		Complete Cooperative Agreement packages due in Regions by November 15
December 2007					